

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

05 March 09

Attending: Andy Paul, Chair; Nancy Hibbard, Paula Hunter, Mike Psetreovik; Chuck Bohnsack, Alternate; Carol Brock, Director, and Mary Farrell.

The meeting was called by the Chair at seven.

The minutes of the February meeting were accepted as distributed

The Treasurer's report for January and February, attached to and made a part of these minutes, was reviewed, accepted, and placed on file for audit. On motion made and seconded, it was unanimously

VOTED: To accept with gratitude donations made during January and February
The Treasurer itemized details of the operating account and building funds and is looking into particulars of the Harwood Fund

Librarian's report: A quiet month with 333 patrons and circulation as follows: Fiction 312, Non-fiction 48, Magazines 81, Audio books 19, Video 11. We have two new patrons. Book donations included: 4 hard cover, 3 board books, 7 videos and 8 audio. The copier earned \$2.30.

Renovation project: A "sneak preview" has been advertised and will take place at the Bixby on Saturday, March 7, from 10 AM until 1 PM. The Trustees will gather at nine for a walk-through with Mike and Carol. The Schott Room will be located on the children's floor.

Concern was expressed regarding change orders totaling \$9,482 and how much of the total may be related to geo-thermal. Where is the \$5,500 credit for heating unit removed. Agreed that no more checks will be issued until after the punch list process.

Amendments and additions were made to policy Sections 2, 7.3.2 (noting first paragraph to read "The Library Director is entitled to paid vacation each calendar year equal to normal working hours for two work weeks"), and 8.2 as attached. On motion made and seconded, it was unanimously

VOTED: to amend Library Policy as attached to and made a part of these minutes.
Updated policy will be produced to be more user friendly, i.e. electronically available.

A reporter for the Ledger Transcript, Josh Bond, was present for the last half of the meeting. He expected a meeting of the Planning Board.

There was no further business. The meeting adjourned at 8:30 p.m.

A true record

Nancy Hibbard, Secretary